

PPE ASSESSMENT CHECKLIST

A PPE assessment checklist designed to assess job hazards and the need for personal protective equipment using yes/no questions and "check all that apply".



* Your Name	* Date / Time

ESTABLISHING A PPE PROGRAM

<p>Identify steps taken to assess potential hazards in every employee's work space and in workplace operating procedures.</p> <p>-----</p> <p>-----</p> <p>-----</p> <p>-----</p>	<p>Identify appropriate PPE selection criteria.</p> <p>-----</p> <p>-----</p> <p>-----</p> <p>-----</p>
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Identify how you will train employees on the use of PPE, including:

<p>What PPE is necessary</p> <p>-----</p> <p>-----</p> <p>-----</p> <p>-----</p>	<p>When PPE is necessary</p> <p>-----</p> <p>-----</p> <p>-----</p> <p>-----</p>
<p>How to properly inspect PPE for wear or damage</p> <p>-----</p> <p>-----</p> <p>-----</p> <p>-----</p>	<p>How to properly put on and adjust the fit of PPE</p> <p>-----</p> <p>-----</p> <p>-----</p> <p>-----</p>
<p>How to properly take off PPE</p> <p>-----</p> <p>-----</p> <p>-----</p> <p>-----</p>	<p>The limitations of the PPE</p> <p>-----</p> <p>-----</p> <p>-----</p> <p>-----</p>
<p>How to properly care for and store PPE</p> <p>-----</p> <p>-----</p> <p>-----</p> <p>-----</p>	<p>Identify how you will assess employee understanding of PPE training</p> <p>-----</p> <p>-----</p> <p>-----</p> <p>-----</p>

Identify how you will enforce proper PPE use

Identify how you will provide for any required medical examinations

Identify how and when to evaluate the PPE program

NEED FOR PPE

Typical Operations of Concern

EYES

Sawing, cutting, drilling, sanding, grinding, hammering, chopping, abrasive blasting, punch press operations, etc.

Do your employees perform tasks, or work near employees who perform tasks, that might produce airborne dust or flying particles?

- Yes No

Pouring, mixing, painting, cleaning, syphoning, dip tank operations, dental and health care services, etc.

Do your employees handle, or work near employees who handle, hazardous liquid chemicals or encounter blood splashes?

- Yes No

Battery charging, installing fiberglass insulation, compressed air or gas operations, etc.

Are your employees' eyes exposed to other potential physical or chemical irritants?

- Yes No

Welding, cutting, laser operations, etc.

Are your employees exposed to intense light or lasers?

- Yes No

FACE

Pouring, mixing, painting, cleaning, syphoning, dip tank operations, etc.

Do your employees handle, or work near employees who handle, hazardous liquid chemicals?

Yes No

Welding, pouring molten metal, smithing, baking, cooking, drying, etc.

Are your employees' faces exposed to extreme heat?

Yes No

Cutting, sanding, grinding, hammering, chopping, pouring, mixing, painting, cleaning, syphoning, etc.

Are your employees' faces exposed to other potential irritants?

Yes No

HEAD

Work stations or traffic routes located under catwalks or conveyor belts, construction, trenching, utility work, etc.

Might tools or other objects fall from above and strike your employees on the head?

Yes No

Construction, confined space operations, building maintenance, etc.

Are your employees' heads, when they stand or bend, near exposed beams, machine parts, pipes, etc.?

Yes No

Building maintenance; utility work; construction; wiring; work on or near communications, computer, or other high tech equipment; arc or resistance welding; etc.

Do your employees work with or near exposed electrical wiring or components?

Yes No

FEET

Construction, plumbing, smithing, building maintenance, trenching, utility work, grass cutting, etc.

Might tools, heavy equipment, or other objects roll, fall onto, or strike your employees' feet?

Yes No

Building maintenance; utility work; construction; wiring; work on or near communications, computer, or other high tech equipment; arc or resistance welding; etc.

Do your employees work with or near exposed electrical wiring or components?

Yes No

Welding, foundry work, casting, smithing, etc.

Do your employees handle, or work near employees who handle, molten metal?

Yes No

Demolition, explosives manufacturing, grain milling, spray painting, abrasive blasting, work with highly flammable materials, etc.

Do your employees work with explosives or in explosive atmospheres?

Yes No

HANDS

Grinding, sanding, sawing, hammering, material handling, etc.

Do your employees' hands come into contact with tools or materials that might scrape, bruise, or cut?

Yes No

Pouring, mixing, painting, cleaning, syphoning, dip tank operations, health care and dental services, etc.

Do your employees handle chemicals that might irritate skin, or come into contact with blood?

Yes No

Welding, pouring molten metal, smithing, baking, cooking, drying, etc.

Do work procedures require your employees to place their hands and arms near extreme heat?

Yes No

Building maintenance; utility work; construction; wiring; work on or near communications, computer, or other high tech equipment; arc or resistance welding; etc.

Are your employees' hands and arms placed near exposed electrical wiring or components?

Yes No

BODY

Pouring, mixing, painting, cleaning, syphoning, dip tank operations, machining, sawing, battery charging, installing fiberglass insulation, compressed air or gas operations, etc.

Are your employees' bodies exposed to irritating dust or chemical splashes?

Yes No

Cutting, grinding, sanding, sawing, glazing, material handling, etc.

Are your employees' bodies exposed to sharp or rough surfaces?

- Yes No

Welding, pouring molten metal, smithing, baking, cooking, drying, etc.

Are your employees' bodies exposed to extreme heat?

- Yes No

Pouring, mixing, painting, cleaning, syphoning, dip tank operations, etc.

Are your employees' bodies exposed to acids or other hazardous substances?

- Yes No

HEARING

Machining, grinding, sanding, work near conveyors, pneumatic equipment, generators, ventilation fans, motors, punch and brake presses, etc.

Are your employees exposed to loud noise from machines, tools, music systems, etc.?

- Yes No

TRAINING EMPLOYEES TO USE AND CARE FOR EYE AND FACE PROTECTION

Train your employees to know...

<input type="checkbox"/> Why eye protection is necessary, i.e., the workplace hazards that threaten their eyes.	<input type="checkbox"/> How the eye protection will protect them.
<input type="checkbox"/> The limitations of the eye protection.	<input type="checkbox"/> When they must wear the eye protectors.
<input type="checkbox"/> How to put the protective eyewear on properly.	<input type="checkbox"/> How to adjust straps and other parts for a comfortable and effective fit.
<input type="checkbox"/> How the protective eyewear fits over or contains an employee's corrective lenses.	<input type="checkbox"/> How to identify signs of wear such as: chipped, scratched, or scraped lenses; loss of elasticity or fraying of head bands.
<input type="checkbox"/> How to clean and disinfect the safety eyewear.	

TRAINING EMPLOYEES TO USE AND CARE FOR HEAD PROTECTION

Train your employees to know...

<input type="checkbox"/> Why head protection is necessary, i.e., the workplace hazards that threaten their heads.	<input type="checkbox"/> How the head protection will protect them.
<input type="checkbox"/> The limitations of the head protection.	<input type="checkbox"/> When they must wear the head protection.

<input type="checkbox"/> How to wear the protective head gear properly. <input type="checkbox"/> How to identify signs of wear such as: cracked, torn, frayed, or otherwise deteriorated suspension systems; deformed, cracked, or perforated brims or shells; and flaking, chalking, or loss of surface gloss.	<input type="checkbox"/> How to adjust straps and other parts for a comfortable and effective fit.
	<input type="checkbox"/> How to clean and disinfect the hard hats you provide for them.

TRAINING EMPLOYEES TO USE AND CARE FOR FOOT AND LEG PROTECTION

Train your employees to know...

<input type="checkbox"/> Why foot or leg protection is necessary, i.e., the workplace hazards that threaten their feet or legs.	<input type="checkbox"/> How the equipment you provide will protect them.
<input type="checkbox"/> The limitations of the foot or leg protection.	<input type="checkbox"/> When they must wear the protective leggings, guards, or shoes.
<input type="checkbox"/> How to properly put on the protective equipment. <input type="checkbox"/> How to identify signs of wear such as: scuffed, cracked, or lacerated uppers; signs of separation between soles and uppers, holes or cracks in soles or heels, or metal embedded in heels or soles of electrical hazard, safety-toe shoes.	<input type="checkbox"/> How to adjust straps, laces, and other parts for a comfortable and effective fit.
	<input type="checkbox"/> How to clean and maintain the leg and foot protection you provide for them.

TRAINING EMPLOYEES TO USE AND CARE FOR HAND AND ARM PROTECTION

Train your employees to know...

<input type="checkbox"/> Why hand and arm protection is necessary, i.e., the workplace hazards that threaten their hands and arms.	<input type="checkbox"/> How the protective gloves and sleeves will protect them.
<input type="checkbox"/> The limitations of the protective equipment you've supplied.	<input type="checkbox"/> When they must wear the gloves and sleeves.
<input type="checkbox"/> How to properly put on the gloves and sleeves.	<input type="checkbox"/> How to ensure a comfortable and effective fit.
<input type="checkbox"/> How to identify signs of wear, such as: cracks, scrapes, or lacerations, thinning or discoloration, and break through to the skin.	<input type="checkbox"/> How to clean and disinfect the nondisposable protective gloves and sleeves.

TRAINING EMPLOYEES TO USE AND CARE FOR BODY PROTECTION

Train your employees to know...

<input type="checkbox"/> Why protective clothing is necessary, i.e., the workplace hazards that threaten their bodies.	<input type="checkbox"/> How the protective clothing will protect them.
<input type="checkbox"/> The limitations of the body protection.	<input type="checkbox"/> When they must wear the protective clothing.
<input type="checkbox"/> How to properly put on the protective clothing.	<input type="checkbox"/> How to adjust parts for a comfortable and effective fit.
<input type="checkbox"/> How to identify signs of wear, such as: rips, tears, scuffs, and loss of elasticity in tight fitting parts.	<input type="checkbox"/> How to clean and disinfect the protective clothing you provide for them.

TRAINING EMPLOYEES TO USE AND CARE FOR HEARING PROTECTION

Train your employees to know...

<input type="checkbox"/> Why hearing protection is necessary, i.e., the workplace hazards that threaten their hearing.	<input type="checkbox"/> How the ear plugs or earmuffs will protect them.
<input type="checkbox"/> The limitations of the hearing protection.	<input type="checkbox"/> When they must insert or wear the hearing protectors.
<input type="checkbox"/> How to adjust earmuff parts for a comfortable and effective fit, or form the ear plugs to fit their ears.	<input type="checkbox"/> How special earmuffs fit over an employee's corrective lenses.
<input type="checkbox"/> How to clean and disinfect the hearing protection you provide for them.	

SUMMARY

OSHA requires that you implement a PPE program to help you systematically assess the hazards in the workplace and select the appropriate PPE that will protect workers from those hazards.

As part of this PPE program, you must do the following:

Assess the workplace for hazards

Implement engineering controls and work practices to control or eliminate these hazards to the extent feasible

Select appropriate PPE to protect employees from hazards that cannot be eliminated or controlled through engineering controls and work practices

Inform your employees why the PPE is necessary and when it must be worn

Train your employees how to use and care for the selected PPE and how to recognize PPE deterioration and failure

Require your employees to wear the selected PPE in the workplace

Assessor Signature
